

# Social Work Additional Requirements

 Programme code: **CH4051**

 Programme name: **Bachelor of Social Work**

## Supporting documentation to be supplied

**You must complete this in addition to the Admission and Enrolment form. Your application will not be processed until you have submitted the Admission and Enrolment form and all additional requirements.**

Academic	Evidence provided (certified copy)	Yes/No	
Referee Reports	Supply <b>TWO</b> referee reports (not friend or relative) <b>or</b> a report from your high school or most recent employer ( <a href="#">download Referee Report 1</a> ) ( <a href="#">download Referee Report 2</a> )	Yes	No
	Have good physical and emotional health. If successful you may be required to provide evidence of your health status to demonstrate that you meet the policies of the various practice agencies. Any costs of providing this evidence will be at your expense.	Yes	No
Additional Requirements	Have included work/life history for previous <u>five</u> years	Yes	No
	Have completed the Bachelor of Social Work questionnaire which includes the Safety Check (Children's Act 2014) questionnaire ( <a href="#">download here</a> )	Yes	No
	Placement out of Christchurch declaration signed	Yes	No
	Personal Statement completed	Yes	No
	Current full New Zealand Driver Licence	Yes	No
English Language Requirement	If English is not your first language you are also required to provide evidence of your English language skills as below: IELTS 6.5 Academic (no lower than 6.5 in any subtest).	Yes	No

## Ethnicity

With which of the following ethnic groups do you identify? (You may tick or specify up to three boxes):

NZ European/Pakeha	Niuean	Chinese	Other Pacific Island	please specify
New Zealand Māori	Samoaan	Australian	Other Asian	please specify
Cook Island Māori	Tokelaun	British	Other	please specify
Fijian	Tongan	Indian		

**For New Zealand Māori, please identify your Iwi (you may list more than one)**

## Life/work experience

Please provide a full account of all relevant work history – part time, full time and voluntary, including care of dependents and/or attach a CV.

Employer/Place of Work	Nature of Work/Responsibilities	Year and Length of Employment

Last formal education? Where:

Date:

## Personal statement

Please outline why you have chosen social work as a career and describe personal qualities and relevant aspects from your life experiences which will enhance your application. Please include information on hobbies, interest and involvement in community activities eg sports groups, church, caregiving etc. (Approximately 500 words.)

**Please attach to application**

Please list all professional memberships you hold currently or have held in the past eg NZAC Teaching, Nursing or overseas bodies

Have you ever been refused enrolment by a tertiary provider in New Zealand or overseas? Yes No If YES, please explain.

Have you ever been enrolled in a social work programme in New Zealand or overseas? Yes No If YES, please explain.

Have you ever been refused registration by a regulatory authority in New Zealand or overseas, eg SWRB, NCNZ, Teachers Council, etc? Yes No If YES, please explain.

Have you been subject to a disciplinary investigation by any regulatory authority (eg Nursing Council, SWRB, Teachers Registration Board etc) in New Zealand or overseas? Yes No If YES, please explain.

## Convictions against the law

When students apply for Social Work Registration at the end of the Bachelor of Social Work programme they will be required to make a declaration about whether they have ever been convicted of any offence against the law. It is our policy to alert applicants to this requirement and to ask them to make a similar declaration when they first apply. This information is sought so that potential issues regarding registration as a social worker and access to placement experiences may be discussed with applicants before their application is processed. It may be used as part of the selection process. This will be discussed with you during the selection process.

If you are accepted onto the programme, you must complete and return a NZ Police Consent to Disclosure of Information form with your application. If you are offered a place on the programme your consent to disclosure form will be sent by Ara to the Police Licensing and Vetting Service and returned in confidence to the Social Work and Human Services Manager. Once the information has been received and assessed, your place on the programme will be confirmed. The Criminal Records (Clean Slate) Act 2004 does not apply for this process.

It is important that this initial declaration is correct. If an applicant provides information that proved to be false/misleading, the application/enrolment may be declined/withdrawn.

Information on the Police Vetting Service is available from: [www.police.govt.nz/service/vetting](http://www.police.govt.nz/service/vetting)

Have you ever been convicted of any offence against the law Yes No If YES, please give details.

## Health status

Have you, or anyone who you have responsibility for and/or are the main carer for, had any physical or mental health problems which could affect your ability to meet the requirements of a demanding programme with a significant practice component? If so, please state the problem and outline support/strategies needed Yes No If YES, please explain.

During the last three years have you been absent from school or work, or unable to work for a period of three weeks or more because of a health related condition? Yes No If YES, please explain.

## Placement experience out of Christchurch

Within the Bachelor of Social Work programme students may be required to have clinical placements outside of Christchurch in locations such as Ashburton, Greymouth or elsewhere.

I understand that I can expect to have a field education placement out of Christchurch in the Bachelor of Social Work programme. I agree to this requirement.

Signed

Date

## Personal details

Full name:

Signed:

Dated:

Phone number

Date of birth

Email:

## Declaration

I certify that all the information in this application is true and correct. I understand that the material I have supplied becomes the property of the Department of Applied Sciences and Social Practice but that, as personal information, it is protected by the Privacy Act 1993.

I understand that as part of my application process I will be subject to checking as per the requirements of the Children's Act (2014) and that the Criminal Records (Clean Slate) Act 2004 does not apply for this procedure.

All applicants will be assessed against the Social Workers Registration Board (SWRB) Fit and Proper policy (available on the SWRB website).

Name:

Signed:

Dated: