

Special Admission Application



Approval by Head of Department (or Acting HoD) is needed before entry under the Special Admission provisions of the admission policy.

Applicant's Name	<input type="text"/>
Student ID Number	<input type="text"/>
Programme	<input type="text"/>

Entry Criteria Not Met

☐ Academic ☐ IELTS ☐ Additional Requirements

Comments	<input type="text"/>
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Rationale for wanting to accept applicant

Alternatives

<input type="checkbox"/> New Zealand Certificate in Foundation Studies (please specify level)	<input type="text"/>
<input type="checkbox"/> New Zealand Certificate Study and Career (please specify level)	<input type="text"/>
<input type="checkbox"/> Other (please specify)	<input type="text"/>

Recommended restrictions or provisions

How will monitoring of the learner's performance be achieved?

Evidence

Application form and supporting evidence is attached ☐ Yes ☐ No

Endorsement and Approval

Application endorsed by Programme Leader or Manager

Name Signature Date

Approval

This application is: ☐ Approved ☐ Declined

Justification for special admission

Special Conditions

Head of Department

Name Signature Date

Office Use Only

Copy of application sent to admissions

Original application filed in department

Department records updated